

AHS Building Committee, Communications Subcommittee
Met 6/5/17 at 6:30pm.

Present: Kathleen Bodie, Joan Roman, Amy Speare, Tobey Jackson, Kirsi Allison-Ampe

School Dashboard Review:

Communications subcommittee was asked by SC Facilities subcommittee to attend some of a presentation on a new dashboard concept, we participated for about 15 minutes.

Meeting called to order at 6:45pm.

AHS Building Project Website Designer Discussion:

AS and KAA presented research on website designers. Multiple solicitations of names were made, ending up with around 10 suggestions. Of those, 6 did the type of work we seek. Website design work was reviewed for all of these 6. 4 did not demonstrate capacity for the look/feel that the subcommittee is seeking. AS contacted the remaining 2 designers, discussed our needs and requested proposals. AS and KAA spoke to pluses/minuses of the two designers and their proposals. The subcommittee reviewed the proposals and discussed pros/cons. Ultimately the group decided to go with A&M Design.

Motion: Move to authorize AS and KAA to choose a website designer, to conduct negotiations to have the Building Committee website created, and to sign a contract on behalf of the communications subcommittee. Made by KAA, 2nd KB, motion passed 5-0.

JR suggested adding google analytics, google translate, ADA compliance functionality to website.

Website domains AHSBuilding.org and AHSBuilding.com were purchased by KAA on behalf of the subcommittee.

FAQ:

Subcommittee reviewed the FAQ and made suggestions for changes. Changes were either integrated into the document at the meeting and/or will be done by AS&TJ before our next meeting.

Subcommittee also felt FAQ should be passed out for review to Sandy Pooler, Adam Chapdelaine, Jeff Thielman, John Cole for comments.

FAQ will be put up as a PDF on the school website when it is ready.

Minutes:

Motion to approve draft minutes of 5/17/17 made by KAA, 2nd TJ, passed 5-0.

To Dos:

Work on website design with vendor — Amy and Kirsi

Minutes — Kirsi

Revise FAQ and answers — Tobey and Amy

To think about before next meeting:

- Look at other building committee websites, list likes/dislikes

Next meeting:

To be arranged via Doodle when items to discuss are ready.

Meeting adjourned at 7:50pm.