

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The Town of Arlington will receive \$1,033,162 in new grant funds from the U.S. Department of Housing and Urban Development for the period July 1, 2016 through June 30, 2017. The Town also estimates that it will receive an additional \$104,000 in Program Income generated by the Arlington Home Improvement Loan Program. Based on requests for funds, monies will be allocated for Rehabilitation/Housing purposes, for Public Service programs, for Public Facilities and Improvements projects, for planning projects and for General Administration purposes.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The Annual Action Plan is consistent with the primary objective of Title 1 of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities, principally for persons of low and moderate income.

#### **3. Evaluation of past performance**

The Town of Arlington is responsible for ensuring the compliance with all regulations associated with the Community Development Block Grant program; the Malden Redevelopment Authority is responsible for ensuring compliance with all regulations associated with the HOME Investment Partnership program.

The Town's Annual Action Plan and associated Consolidated Plan (2015-2019) provide the specifics of projects and programs undertaken by the Town. During the prior Consolidated Plan period (2010-2015), the Town successfully invested resources to address priority needs, ensuring compliant implementation of projects and programs, and achieving anticipated outcomes.

#### **4. Summary of Citizen Participation Process and consultation process**

Citizen Participation efforts included legal notices notifying residents of the 2016-2017 CDBG application deadline, public hearings held by the Board of Selectmen, as well as posted notices on the Town website for two CDBG Sub-Committee meetings. An additional legal notice announcing the thirty day period for public comment on the Draft Annual Action Plan was also published in the local newspaper.

#### **5. Summary of public comments**

To be added after the public comment period has closed.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

Any and all comments that were received have been accepted and included in this Annual Action Plan.

**7. Summary**

To be added after the public comment period has closed.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ARLINGTON	
CDBG Administrator	ARLINGTON	Department of Planning and Community Development

Table 1 – Responsible Agencies

### Narrative (optional)

#### Consolidated Plan Public Contact Information

Town of Arlington  
Planning and Community Development

Jennifer Raitt, Director of Planning and Community Development  
jraitt@town.arlington.ma.us

Amy Fidalgo, Community Development Block Grant Administrator  
afidalgo@town.arlington.ma.us

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Town of Arlington has a close working relationship with the Housing Corporation of Arlington (HCA) in order to enhance coordination between public and assisted housing providers. The Housing Corporation of Arlington's employs a social worker who refers their clients regularly to the Arlington Youth Counseling Center, which is a public service that also receives Community Development Block Grant funding.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Arlington is a member of the Somerville-Arlington Continuum of Care. We participate in monthly meetings with service providers, as well as in the application process for the Emergency Shelter Grant (ESG).

The HCA has four (4) units dedicated to formerly homeless households in the Capitol Square project, and one (1) in the Kimball-Farmer House which is anticipated to be occupied in early fall. The HCA can refer clients to service providers within the Continuum of Care. The HCA runs a program for preventing homelessness called the Homelessness Prevention Fund (HPF) under which it raises 100% private funds from Arlington residents, and makes small grants to income-eligible households to prevent homelessness. These grants assist with back rent or utilities, moving costs, and security deposits. During the past year \$24,000 was raised and 84 grants were distributed. Over the past year, the HCA assisted renters at Brookside Condominiums who were displaced by fire. HCA raised \$17,800 in private funding and assisted 26 low-income households find new apartments.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

Arlington refers clients to social service providers in the Somerville-Arlington Continuum of Care and work with the providers on developing performance standards, policies and procedures.

**2. Agencies, groups, organizations and others who participated in the process and consultations.**

The following organizations participated in the process and consultation:

Housing Corporation of Arlington

Somerville Homeless Coalition

Community Preservation Committee

The Master Plan Implementation Committee

Department of Planning and Community Development

**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerville Homeless Coalition	Arlington relies on the Continuum of Care providers to supplement our homeless prevention program.
Housing Production Plan	Department of Planning and Community Development	The primary goal of the Housing Production Plan is to increase the number of deed-restricted affordable housing units in Arlington. The Housing Production Plan will identify priority sites and populations.
Community Preservation Plan	Community Preservation Committee	The Community Preservation Plan discusses use of local funds in affordable housing. CDBG will leverage Community Preservation Act funds for eligible funds.
Arlington Master Plan	Department of Planning and Community Development; the Master Plan Implementation Committee	The Department of Planning and Community Development and the Master Plan Implementation Committee recommended creating a Housing Production Plan and working with the non-profit Housing Corporation of Arlington to create affordable housing.

**Table 3 - Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The Citizen Participation process began in January 2016 and continues through the beginning of June 2016. In January 2016 legal notices were published in local newspapers to announce the application deadline to request funds for the upcoming program year, and the public hearing date for review of proposals. These legal notices ran in four (4) newspapers, in a variety of languages, in order to broaden citizen participation.

Notice of the public hearing was posted on the Town website, and subsequent public meetings held by the CDBG Sub-Committee were also posted on the Town website. An additional legal notice announcing the thirty day period for public comment on the Draft Annual Action Plan was also published in the local newspaper in May. The public comment period runs through the beginning of June 2016.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

See attached documents for citizen participation and outreach.

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Town anticipates receipt of CDBG funds in the amount of \$1,033,162 this program year. To maximize the impact of the CDBG Entitlement funds, the Town expends significant general government funds and encourages all partners and projects to strategically leverage additional funds.

As a member of the North Suburban Consortium, the Town has available HOME Investment Partnership Funds to support direct assistance to moderate income homebuyers and to subsidize the development cost of affordable housing projects.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,033,162	104,000		1,137,162	3,333,490	In year 2, the Town will use the Annual Allocation and estimated Program Income to support program activities.

Table 4 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Town of Arlington anticipates CDBG funds will leverage additional resources. Non-Entitlement funds, that will be used to further the goals of the Strategic Plan may include: the Town of Arlington, private foundations, and organizations. The following leveraged resources are anticipated during the upcoming program year:

**Town General Funds:** The projected Town budget commits resources for the priority activities including Public Park, Facilities, and Infrastructure, Health and Human Services (HHS), and Economic Development.

**Affordable Housing Resources:** Affordable Housing Developments are likely to utilize a variety of State Housing Resources including Low Income Tax Credits, High-Leverage Asset Preservation Program, the Mass Rental Voucher Program, funds for historic preservation, and private mortgage financing.

**Philanthropy:** Private funding from national, state, and local funders including the United Way, Symmes Trust, Private Foundations, Arlington Patrolman Association, and private donors. Additionally, the Housing Corporation of Arlington raises private donations from Town residents and businesses from a Walk for Affordable Housing (\$33,000), Homeless Prevention Appeal letter (\$23,500) and Annual Meeting and Membership dues (\$60,000).

**Section 8 Funds:** Section 8 is administered by the Arlington Housing Authority and provides rental subsidies to approximately 400 Arlington households.

The HOME program matching requirements are met through State Housing Bond funds and the Mass Rental Voucher program. Matching funds requirements are monitored by the Malden Redevelopment Authority as the NSC Lead Agency. All HOME funded projects include bank financing, other state and local subsidies, and developers' equity.

**Community Preservation Act:** Community Preservation Act funds will be used for affordable housing, public facilities, and capital improvements.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

No publically-owned land is intended to be used to address priority needs.

**Discussion**

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs. The Strategic Plan assesses the available resources available to meet those needs. The Town of Arlington's investments will leverage public and private funds to address the needs of low-income populations through economic development, affordable housing production, community development, and public facilities improvements.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Development	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$342,288	Rental units rehabilitated: 3 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted
2	Housing Rehabilitation	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$225,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit
3	Public Infrastructure	2015	2019	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$44,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
4	Public Facilities	2015	2019	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$150,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 110 Persons Assisted
5	Public Services	2015	2019	Homeless Non-Homeless Special Needs		Public Services	CDBG: \$170,530	Public service activities other than Low/Moderate Income Housing Benefit: 1800 Persons Assisted

**Table 5 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Affordable Housing Development
	<b>Goal Description</b>	Funds will be used to develop additional units of permanently affordable housing for low-income households. Some funding will be used on capital improvements to existing affordable housing to include energy conservation improvements.
2	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Funding of the Arlington Home Rehabilitation Office to continue a loan program that assists residential homeowners of one- to four-family residences in the renovation of their properties. The Arlington Home Improvement Loan Program (AHILP) offers financial assistance to low and moderate-income homeowners by providing low interest (1.75 %) and deferred loans with CDBG funds. The loans enable the homeowner to make home repairs and to correct violations of existing building code standards that can be detrimental to the health and safety of the occupants.
3	<b>Goal Name</b>	Public Infrastructure
	<b>Goal Description</b>	Funding to construct/reconstruct wheelchair ramps in accordance with Americans with Disabilities Act Guidelines for the purpose of improving access and pedestrian safety for the elderly and disabled.
4	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Funding to the Arlington Housing Authority to build a Life & Skills Center at 2 Freemont Court, in the Menotomy Manor Development, and for renovations at Drake Village which houses elderly and disabled persons.
5	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	A range of public service programs to support vulnerable populations and improve the quality of life for low-and moderate-income persons.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

In Year 2 of the Consolidated Plan, the Town allocated funding that addresses unmet priority needs while continuing commitments to successful multi-year initiatives. The projects funded within Housing Development and Home Rehabilitation goals are long-standing, successful projects that address the highest need, which is safe, affordable housing. Public Service Activity programs are likewise long-standing successful programs operated by the Town and non-profit partner agencies. Public Infrastructure and Facility projects represent a continued commitment to improving public spaces.

#	Project Name
1	Affordable Housing
2	Arlington Home Improvement Loan Program
3	Adult Day Health Center Scholarships
4	AHS Athletic Scholarships
5	Arlington EATS
6	Arlington Youth Counseling Center
7	Boys & Girls Club Scholarships
8	COA Transportation Program
9	COA Volunteer Services Coordinator
10	FoodLink, Inc. Healthy Meals Program
11	Jobs, Jobs, Jobs Program
12	Menotomy Manor Homework Support Program
13	Menotomy Manor Outreach Program @ Fidelity House
14	Recreation Department Program Scholarships
15	ADA Compliance Program- Curb Cuts
16	Menotomy Manor Life & Skills Building and Drake Village
17	Master Plan Zoning and Planning Studies
18	Planners
19	ACAC Cultural Plan
20	Vision 2020 (Community Volunteers for Community Initiatives)
21	General Administration
22	Grants Administrator

**Table 6 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Town allocated funding to address the priorities identified within the Consolidated Plan process.

The overwhelming priority was the lack of safe affordable housing. Investments in housing account for over 45% of the CDBG entitlement funding. Despite this significant investment, some affordable housing needs will remain unmet.

The second significant funding allocation, representing over 15% of the CDBG allocation, is to support physical improvements to streetscapes, parks, and public facilities. Improvements are all part of a larger effort to increase accessibility to all public spaces for all Arlington residents.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Provide Affordable Housing for low income households and the homeless
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$342,288
	<b>Description</b>	A program designed to create affordable housing.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Kimball Farmer House: three (3) small families; one formerly homeless and one physically disabled. Capital Improvements to Existing Structures: six (6) families in three properties. 26 Westminster: this project is in the beginning stages, and will produce nine (9) units.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	The Housing Corporation of Arlington has three (3) projects in the development stage. One project could yield nine (9) units, the second project could yield twelve (12) units, and the third project could yield twenty-five (25) units.
<b>2</b>	<b>Project Name</b>	Arlington Home Rehab Program
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Building, Health, Safety. Fire, Code Violations
	<b>Funding</b>	CDBG: \$225,000
	<b>Description</b>	A loan program that offers financial assistance to income eligible homeowners by providing low interest and deferred loans to make home repairs and correct violations of existing building standards.
	<b>Target Date</b>	6/30/17

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Up to 20 households.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Funding to improve and upgrade the living conditions for low and moderate-income homeowners of 1-4 family structures by providing financial assistance in the form of low interest deferred loans.
<b>3</b>	<b>Project Name</b>	Adult Day Health Center Scholarships
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Adult Day Care Services.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Adult day care will assist 123 Arlington seniors; 111 units of service for Arlington residents per week and about 5,020 units per year. Based on previous funding, financial assistance is provided to 13-15 Arlington seniors.
	<b>Location Description</b>	Town-wide
<b>Planned Activities</b>	Services include skilled nursing care, meals, handicapped accessible door-to-door transportation, therapeutic exercise and diverse activities, specialized in Alzheimer's programming, socialization with peers for emotional health, caregiver support, and social services.	
<b>4</b>	<b>Project Name</b>	AHS Athletic Scholarships
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services

	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Athletic Scholarships awarded to income eligible students at Arlington High School.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Arlington High School students, Arlington Center
	<b>Planned Activities</b>	To provide athletic scholarships for student-athletes whose families do not have the funds to pay the athletic user fee.
<b>5</b>	<b>Project Name</b>	Arlington EATS
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$2,250
	<b>Description</b>	To ensure that Arlington students from food insecure families have access to healthy food during the school day, on weekends, during school vacations, and in the summer when school is not in session.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Over 500 local students.
	<b>Location Description</b>	Based at various organizations and public schools in Arlington.

	<b>Planned Activities</b>	Provide nutritious food on weekends, during school vacation weeks and summer vacation for children who receive free/reduced lunch during the school year.
<b>6</b>	<b>Project Name</b>	Arlington Youth Counseling Center
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Mental Health Counseling Services; individual and family
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 300 active clients, ages 3-21, receive mental health counseling.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Children, adolescents, and families in Arlington who are struggling to cope with mental health issues will have direct access to timely, high-quality, and community-based mental health services, regardless of their ability to pay.
<b>7</b>	<b>Project Name</b>	Boys & Girls Club Scholarships
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$14,500
	<b>Description</b>	Scholarships awarded to income-eligible children/families to participate in club activities.
	<b>Target Date</b>	6/30/17

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	35 families with over 80 children, 90% from Arlington.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	To serve families who need financial assistance for child care and other programs.
<b>8</b>	<b>Project Name</b>	COA Transportation Program
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	Transportation services for elderly and disabled.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 residents.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Transportation services allowing the elderly and disabled to have access to the community and its services. Medical trips, food shopping, access to Senior Center programs, church and banking services are the most common reasons for usage.
<b>9</b>	<b>Project Name</b>	COA Volunteer Services Coordinator
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services

	<b>Funding</b>	CDBG: \$53,530
	<b>Description</b>	Council on Aging Staff Position.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Ridership is over 200 people.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	The Volunteer Coordinator works directly for the Council on Aging to organize program activities and to recruit and supervise volunteers who provide services throughout the community.
<b>10</b>	<b>Project Name</b>	FoodLink, Inc. Healthy Meals Program
	<b>Target Area</b>	Arlington Housing Authority properties
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$2,250
	<b>Description</b>	A program to alleviate hunger locally by collecting donated good quality food and distributing it to low income residents based at the Arlington Housing Authority.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Low-income housing facilities, Senior Center
	<b>Planned Activities</b>	Collect and distribute food seven (7) days a week to alleviate hunger and support environmental sustainability.

11	<b>Project Name</b>	Jobs, Jobs, Jobs Program
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Youth employment program for teens age 14-19, 75% from Arlington.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	This is a joint effort by the Arlington Boys & Girls Club, and Fidelity House to provide seasonal jobs for young teens. The program targets youths in grades nine, ten and eleven who meet low-income guidelines. The teens will be employed as recreation assistants' at all three agencies. The program provides teens the opportunity to learn job skills and gain valuable job experience.
12	<b>Project Name</b>	Menotomy Manor Homework Support Program
	<b>Target Area</b>	Arlington Housing Authority
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Homework/tutoring assistance for children, age 5-18, of Menotomy Manor. This service is for children 6th grade through college.
	<b>Target Date</b>	6/30/17

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 children.
	<b>Location Description</b>	Arlington Housing Authority
	<b>Planned Activities</b>	To offer a structured and safe environment to learn for the children of Menotomy Manor. The focus is to help meet daily academic requirements at school, reinforce study skills, and improve organizational skills while building confidence, self-esteem, and good citizenship.
<b>13</b>	<b>Project Name</b>	Menotomy Manor Outreach Program @ Fidelity House
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$14,000
	<b>Description</b>	Scholarships for children/families of Menotomy Manor to participate in programs offered at Fidelity House.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Fidelity House
	<b>Planned Activities</b>	Free transportation to and from Fidelity House, free memberships for the youth, participation in and scholarships for the youth programs, on-site programming, Summer Camperships and free transportation to attend Summer Day Camp.
<b>14</b>	<b>Project Name</b>	Recreation Department Program Scholarships
	<b>Target Area</b>	

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	Scholarships for income-eligible children/families to participate in programs offered by the Town's Recreation Department.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	To provide scholarships for income eligible children/families to participate in programs offered by the Town's Recreation Department.
<b>15</b>	<b>Project Name</b>	Vision 2020
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Affordable Housing Development Housing Rehabilitation Public Facilities Public Parks and Open Spaces Public Infrastructure Public Services
	<b>Needs Addressed</b>	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$3,000

	<b>Description</b>	Printing of the Annual Census Insert Survey.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Exempt.
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Printing of the Annual Census Insert Survey.
<b>16</b>	<b>Project Name</b>	ADA Compliance Program- Curb Cuts
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Public Facilities, Infrastructure, and Parks
	<b>Funding</b>	CDBG: \$44,000
	<b>Description</b>	To construct/reconstruct curb cut ramps/wheelchair ramps in accordance with ADA guidelines.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will mainly be of benefit to Arlington residents; however this project will benefit all individuals using Arlington sidewalks.
	<b>Location Description</b>	Town-wide, primarily focused along Massachusetts Avenue in Arlington Center
	<b>Planned Activities</b>	To construct/reconstruct curb cut ramps/wheelchair ramps in accordance with ADA guidelines.
<b>17</b>	<b>Project Name</b>	Menotomy Manor Life & Skills Center Building
	<b>Target Area</b>	Arlington Housing Authority
	<b>Goals Supported</b>	Public Facilities

	<b>Needs Addressed</b>	Public Facilities, Infrastructure, and Parks
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	To construct a Life & Skills Center for the benefit of the residents of Menotomy Manor.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	179 family households living at Menotomy Manor.
	<b>Location Description</b>	Menotomy Manor, Arlington Housing Authority
	<b>Planned Activities</b>	To construct a Life & Skills Center that will accommodate space for the various community programs at Arlington Housing Authority.
<b>18</b>	<b>Project Name</b>	Master Plan Zoning and Planning Studies
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Affordable Housing Development Housing Rehabilitation Public Facilities Public Parks and Open Spaces Public Infrastructure Public Services
	<b>Needs Addressed</b>	Economic Development Affordable Housing Public Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	To prepare a revised zoning bylaw to guide land use and redevelopment consistent with the Master Plan.
	<b>Target Date</b>	6/30/17

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Exempt
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Hiring a consultant to assist with zoning amendments and community engagement activities.
19	<b>Project Name</b>	Planners
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Affordable Housing Development Housing Rehabilitation Public Facilities Public Parks and Open Spaces Public Infrastructure Public Services
	<b>Needs Addressed</b>	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$45,000
	<b>Description</b>	Staff Position
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Exempt
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Staff Positions.

<b>20</b>	<b>Project Name</b>	Arlington Cultural Plan
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	To create a town-wide action plan focused on arts and culture, including broadening access to the arts for low and moderate income populations, and revitalizing Arlington Center and East Arlington
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Exempt
	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Hiring a consultant to assist with creating a plan.
<b>21</b>	<b>Project Name</b>	General Administration
	<b>Target Area</b>	Town-wide
	<b>Goals Supported</b>	Affordable Housing Development Housing Rehabilitation Public Facilities Public Parks and Open Spaces Public Infrastructure Public Services
	<b>Needs Addressed</b>	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks

	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	General Administrative Costs.
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	General Administrative Expenses.
<b>22</b>	<b>Project Name</b>	Grants Administrator
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing Development Housing Rehabilitation Public Facilities Public Parks and Open Spaces Public Infrastructure Public Services
	<b>Needs Addressed</b>	Economic Development Affordable Housing Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$84,000
	<b>Description</b>	Staff person responsible for administering the CDBG program.
	<b>Target Date</b>	6/30/17

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Staff person responsible for administering the CDBG program.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The majority of CDBG funding in Year 2 is allocated to projects that will be available Town-wide. Affordable housing production, the Housing Rehabilitation programs, and public service activities account for over 55% of the annual budget and are operated based upon the eligibility of the person/household, not through geographic targeting.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 7 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Projects were prioritized to address identified need of low income households town-wide rather than allocated to a particular neighborhood. In Year 2 of the Consolidated Plan, the CDBG funds are expended to address Town-wide needs of housing affordability, improving housing conditions, and increased access to public parks and facilities.

### **Discussion**

Utilizing input from the CDBG Sub-Committee and citizen participation, the Town chose to target programmatic responses to identified needs rather than geographic targeting.

The high cost of housing is a town-wide problem. The Housing Corporation of Arlington takes advantage of opportunities to purchase property and create affordable housing whenever they arise. In this way, areas of opportunity are created in all sections of Town.

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## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The Annual Action Plan activities and goals coincide with the priorities identified within the Consolidated Plan. The activities selected for Year 2 funding are those projects that are ready to proceed, and able to make immediate impacts to low-and moderate-income persons. Eligible projects selected through the process included ADA improvements to sidewalks as well as additional improvements to public facilities initiated in prior years. Eligible public service activities were selected through a formal solicitation process. Selected programs are those that best address identified needs. The majority of funding is dedicated to the greatest community priority, which is safe, quality, affordable housing. The Action Plan is formally approved at Town Meeting.

### **Actions planned to address obstacles to meeting underserved needs**

The greatest obstacle to addressing unmet needs is the lack of financial resources. The Town will seek to maximize the resources available in furtherance of the Year 2 activities.

The Town will seek to partner with private developers and property owners to create opportunities for low-and moderate-income persons. First, the Town will continue its successful efforts to expand affordable housing development through Inclusionary Zoning practices that require affordable housing units to be created in all new housing developments with more than 6 units. Secondly, the Town will seek to leverage additional funding, when needed, for town-wide planning projects. Lastly, the Town will use its Community Preservation Act fund resources in partnership with Community Development Block Grant to enhance its benefits.

### **Actions planned to foster and maintain affordable housing**

Per the discussion above, the Town has budgeted more than 50% of its annual CDBG allocation towards the goal of preserving, producing, and improving affordable housing. The Town will operate a home improvement loan program and will support the programs and projects of the Housing Corporation of Arlington. The Town will also continue funding for the Arlington Housing Authority's Life and Skills Center Building. Additionally, the Town has allocated \$400,000 for two (2) affordable housing projects.

### **Actions planned to reduce lead-based paint hazards**

The Town will continue to provide funding that requires remediation and abatement of lead-based paint. In addition, the Town and the Malden Redevelopment Authority will ensure compliance with MA lead laws on all homebuyer assistance and developer-driven projects, homeowner and rental. All new affordable housing is lead-free.

### **Actions planned to reduce the number of poverty-level families**

The Town's Anti-poverty efforts include a three-pronged approach: creation of economic growth, creation of middle-income local jobs, and support and self-sufficiency programs. During Year 2, the Town has funded public service programs that are designed to achieve all three goals. The Action Plan includes economic growth through the development of a cultural plan as well as a new center housing programs to help with family self-sufficiency at Menotomy Manor. Self-sufficiency programs are funded through public service activities.

### **Actions planned to develop institutional structure**

The Town will continue to enhance its program coordination functions, specifically in the areas of prioritization of projects and performance monitoring. Through inter-departmental communication, the Planning and Community Development Department will be readily available to identify ready-to-proceed public works and facility projects. The Town will evaluate its process for selection of public service projects to include a greater focus on outcome measures.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Town benefits from a strong network of Arlington-based providers as well as a network of regional housing and human services providers. The Town directly operates quality programs through its Department of Health and Human Services, which will ensure coordination of its programs with regional providers.

The Town will continue to participate as member of the North Suburban HOME Consortium. Through this participation, the Town is able to effectively coordinate its housing agenda with surrounding communities.

### **Discussion**

See discussions above.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The following chart identifies Program Income that will be available for eligible projects during the 2016-2017 program year.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	104,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>104,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	73.00%

## **Discussion**

The Arlington Home Improvement Loan Program generates approximately 150,000 in program income annually, 15% of which is allocated to public services. The Arlington Home Improvement Loan Program utilizes CDBG funds to improve and upgrade the living conditions of low and moderate-income homeowners and occupants of one to four-family structures. The program provides financial assistance of up to \$25,000. The loans enable the homeowner to make repairs and correct violations of current building code standards that can be detrimental to the health and safety of the occupants.