



Approved by the PTBC 9/17/2024

Allen Reedy

TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN BUILDING COMMITTEE MEETING

Date: September 3, 2024

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Allen Reedy, Bob Jefferson, Peter Martini, John Maher, Mike Rademacher, Jim Feeney, Paul Schlichtman, Brett Lambert

Absent: Facilities Rep - vacant

Guests: Josh Sydney, Adi Toledano - SPM David Steeves and Jeff Alberti - W&S

Chairperson Reedy called the meeting to order at 7:01 pm.

TOWN YARD

Mr. Toledano did a photo update of the project from 8/27/2024 and 9/3/2024 showing the following: Building D - steel lintel and brick install, north side brick complete, scaffolding removed, painting exterior doors, window and trim install ongoing, CO and fire alarm devices installed, and cleaning and punchlist in progress. Building B - window trim complete, metal cap repair and punchlist ongoing. Site work - upper site landscaping, American Alarm card reader install at gate. A/B connector emseal and window trim complete.

Mr Sydney gave the following update:

Building D punchlist is ongoing.

Building D window scheduled for delivery 9/16/2024

Mr. Sydney presented the following invoice:

- Weston and Sampson - Invoice # 8240695 -CA services July 2024- \$20,000.00
- Sydney Project Management - Invoice #44 - OPM services August 2024 - \$20,039.55
- American Alarm - Invoice #1389085 - Building A & E security - \$2,000.00

A motion to approve 3 invoices for a total of \$42,039.55 was made by Mr. Maher and seconded by Mr. Rademacher. Motion passed unanimously on a roll call vote, 8-0.

Mr Sydney presented the cost exposure log. Not any changes to the log since last meeting. There has been negotiations on some CR but not on log yet. There is a meeting scheduled for tomorrow with CM to discuss and hopefully settle CRs.

Discussion was held regarding CR and lack of progress. Mr Maher expressed his displeasure with the current status and said we need to be done by next meeting. Mr Martini reviewed certain items on the log and did an overall analysis of the total dollar amount of change request and gave his opinion of where we should be heading and settling.

Mr Sydney reminded the committee that there are several change requests not listed on the log. The two CR for time extension from CM and a dust monitoring change. These CR total another 1.3 million dollars.

Mr Sydney reviewed the budget log and stated only changes were from tonight's invoices.

Mr Maher requested an update on the culvert work.

Mr Sydney explained that the CM hired an outside structural engineer designer to review plan and structural slab above the culvert. These reports will be reviewed by the Town's design team. If plan is approved the work would hopefully start by late September and could take 4-6 weeks. That does not include slab or paving work which hopefully won't be delayed by weather conditions.

Mr Sydney reported that there was no response from Industrial Parties as of yet but he wanted to know how to proceed with additional claims. Mr Feeney told him to prepare letter for additional claims and submit to IP once they respond to the original letter.

Motion was made by Mr Maher seconded by Mr Rademacher to approve the minutes of the August 20, 2024 meeting. Motion passed on a roll call vote 8-0

Whereupon a motion was made by Mr Jefferson seconded by Mr Maher to adjourn at 7:57 PM and it was unanimously voted.

NEXT MEETINGS - TUESDAY SEPTEMBER 17, 2024 and OCTOBER 8, 2024 - 7:00 pm

Respectfully Submitted,
Robert Jefferson