



Approved by the PTBC 2/18/2025

Allen Reedy

TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN BUILDING COMMITTEE MEETING

Date: February 4, 2025

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Allen Reedy, Brett Lambert, Bob Jefferson, John Maher, Mike Rademacher, Jim Feeney, Paul Schlichtman

Absent: Facilities Rep - vacant , Peter Martini,

Guests: Josh Sydney - SPM Dave Steeves, Jeff Alberti - Weston and Sampson

Chairperson Reedy called the meeting to order at 7:02 pm

TOWN YARD

Mr. Sydney then presented the cost exposure log. After a review of the log it showed a projected negative (\$28,105) balance. Several CRs were pointed out by Mr. Sydney as significant, including CR320 - soil over run - OPM working to have it removed. Culvert coverage is still unknown and awaiting final recommendation.

Mr. Maher wanted SPM opinion on an amount that we would need to ask for from Finance Committee.

Mr. Sydney estimated a conservative not to exceed amount of \$350-400K, while noting there are still a number of unknowns.

Possible date to go to Finance Committee is 2/26/25.

OPM needs to prepare CR log showing reasons for cost overruns to substantiate transfer request.

Mr. Reedy notified the Board of Notice of Claim and Request for Mediation from Commodore. Commodore's letter went to Mr. Feeney stating they want a response about pursuing mediation prior to February 14th. OPM to prepare formal response, though these items have already been discussed directly with Commodore. Commodore is also requesting proof of funds and release of retainage.

Committee members discussed the Commodore letter and our initial response to their claim, and now response to letter.

Mr. Sydney presented the following change orders:

- OCO40 - includes CR252A and CCR162 for a total of \$51,660.39
- OCO41 - includes CR292, CR322 and CCR16 for a total of \$6,815.45
- CC292 - credit for water spigot in Building D - (\$1,447.80)
- CR30AR1 - design services for culvert slab replacement - \$10,861.27

A motion to approve change orders was made by Mr. Rademacher and seconded by Mr. Maher. Motion passed unanimously on a roll call vote, 7-0.

Mr. Sydney wanted to know how to proceed moving forward with change log, what should be included. Mr. Feeney indicated not to include Industrial Parties claims or utility rebates until they were received.

Mr. Sydney recommended we table the following:

- W&S Amendment #19
- SPM Amendment #16
- Invoice #49

All three items tabled.

Mr. Sydney presented the budget re-allocation log. Waiting on PO records from other sources.

Mr. Sydney presented the budget log.

Culvert lining update. Design picture has 3 options. Still waiting on criteria from Culvert company on the criteria they used to design culvert.

Mr. Maher requested update from Industrial Parties. No meeting has been scheduled to date.

Motion was made by Mr. Lambert seconded by Mr. Maher to approve the minutes of the January 21, 2025 meeting. Motion passed unanimously on a roll call vote 7-0.

Whereupon a motion was made by Mr. Jefferson seconded by Mr. Maher to adjourn at 8:44 PM and it was unanimously voted.

NEXT MEETINGS - TUESDAY FEBRUARY 18, 2025 and MARCH 4, 2025- 7:00 pm

Respectfully Submitted,
Robert Jefferson