



ACAC Grants Committee

Date: February 10, 2025
Time: 7:30 p.m.
Location: Town Hall Annex, first floor meeting room

Attendance (P=present, X=absent)

Shelley Chhabra	p	Andrew Conway	X
Parmit Singh	P	Eric Stange	P
Amy Markov-Wieand	X	Sandra Mostajo	X
Jacqueline Houton	P	(ACAC treasurer) Jessica Chao	P

Shereen

MINUTES

Administrative items

1. Vote on approval of Jan 13, 2025 minutes
 - Motion to approve made by: Shelley
 - Seconded by: Eric
 - Vote: Unanimous
2. Revise and vote on minutes from Dec 11, 2024 meeting
 - Minutes revised to include voting, which was omitted from minutes in error
 - Motion to approve made by: Eric
 - Seconded by: Jackie
 - Vote: Unanimous

Committee officer updates

3. Co-chair update
 - Signing 11 grant agreements.
4. Treasurer update
 - Town confirmed receipt of funds from MCC, ready to begin dispersing to grantees
5. Secretary update
 - Sent approved minutes from Nov 18, Dec 9, Dec 11 to Town for posting on website
 - Sent reminder to 10 grantees from 2024 who haven't returned their final reports
 - Omission of voting from Dec 11 minutes was identified by Town
 - Revision of minutes on agenda for Feb 10 meeting
 - Reviewed and signed forms from 11 grantees
6. Publicity update
 - Announcement for 2025 Grantees was publicized on YourArlington and ACAC facebook page.

- YourArlington wants to do a bigger piece on the grantees and interview up to 6 grantees.
- Ask grantees for visual materials such as photos, drawings, banners etc. Send them to Eric and Parmit
- Suggestion to work with ACMI to create a video trailer and explore social media effort.
- ACAC monthly newsletter - could include events in the newsletter.
- Eric and Parmit to work on master calendar
- Parmit requests password for ACAC grants committee facebook password - Andrew or Todd may know this.

Grant cycle discussion

7. 2023 grant cycle discussion, including vote on final reports, if applicable
 - Final report for Cyrus E. Dallin Art Museum, Inc. > Restoration & unveiling Dallin painting. "Birdbath - Autumn"
 - Motion to accept made by: Jackie
 - Seconded by: Shelley
 - Discussion: none
 - Vote: Unanimous
 - Final report for Roger L. Tincknell > Old Time Sing-along
 - Motion to accept made by: Shelley
 - Seconded by: Jackie
 - Discussion: none
 - Vote: Unanimous
 - Regarding: The Dorothy and Charles Mosesian Center for the Arts >MCA's WCT ASL Storytime & Interactive Creativity Workshop
 - No final report received despite repeated outreach
 - No further attempts to be made
8. 2024 grant cycle discussion, including vote on final reports, if applicable
 - Final report for Roger Tincknell > From Ireland to America
 - Motion to accept made by: Jackie
 - Seconded by: Eric
 - Discussion: none
 - Vote: Unanimous
 - Final report for Arlington Jazz Festival > Emerging Artists at Arlington Jazz Festival
 - Motion to accept made by: Shelley
 - Seconded by: Eric
 - Discussion: none
 - Vote: Unanimous
 - Outstanding final reports:
 - The Arlington Historical Society > Jason Russell House Beer Garden Music Series
 - Hollander Ames, Amelia > The New Romantics: Revolutionary Expression in Chamber Music
 - Belmont World Film, Inc. > Belmont World Film's 21st Family Festival
 - Town of Arlington > Idling Action Arlington
 - Strauss, Marina > SKILL SHARING @ Mystic Open Studio
 - Arlington Housing Authority > Free Arts Programming for Arlington Housing Authority Tenants
 - Nath, Anjali > Khelna (Play)

- Cyrus E. Dallin Art Museum, Inc. > Indigenous Peoples Day Celebration with the Red Hawk Singers and Dancers
- Donnet, Claudia > Raqs Sharqi, Dances from the East Pop-Up Performances
- ZAIDI, HAMMAD > Lonely Seal International Film, Screenplay & Music Festival

9. 2025 grant cycle discussion

Forms received from 11 grantees; all committee members to follow up with grantees who have not returned theirs

- Jackie creating a publicity folder in shared ACAC grants drive to track publicity materials received from each grantee and photos/supplemental materials.

Other business

10. Committee roles

- If anyone is game to take on Secretary role, please indicate here
- Eric will start next week as secretary

11. Discussion of potential additional funding from ACAC

- Document discussion of additional funding and next steps here
- There seems to be a discrepancy between the MCC award amount is 21,700 but we awarded 21,957.
- Jessica informed us that we have extra funds from past years which equals to \$197 and \$1874. Can Andrew verify this is true.
- Assuming funds are available, motion to fund: Shelley Seconded by: Jackie Vote: Unanimous
 - Art of Ensemble Concert featuring Hazel Dean Davis for \$500
 - Outdoor Summer Concert with audience participation and volunteer procession featuring Dirty Water Brass Band for \$900
 - if extra funds available after funding previous 2, then award up to \$500 to Halalisa! Celebrating Roots and Wings
 - Discussed plans for a May outreach event and summer panel offering guidance on applying; need to check on previous budget for event

12. New committee members and next steps

- Shereen Bellamy is interested in joining the committee
- She is expected to attend the Feb 10 meeting
- Motion to welcome Shereen to the committee made by: Jackie
- Seconded by: Eric
- Vote: Unanimous

Adjourn

Motion to adjourn made by: Jackie

- Seconded by: Shelley
- Vote: Unanimous
- Adjourned at 9 pm