



ACAC Grants Committee

Date: March 10, 2025

Time: 7:30 p.m.

Location: Town Hall Annex, first floor meeting room

Attendance (P=present, X=absent)

Shelley Chhabra	p	Andrew Conway	X
Parmit Singh	X	Eric Stange	P
Amy Markov-Wieand	P	Sandra Mostajo	P
Jacqueline Houton	p	Shereen Bellamy	P

MINUTES

Administrative items

1. Vote on approval of Feb 10, 2025 minutes
 - Motion to approve made by: Jackie
 - Seconded by: Sandra
 - Vote: Unanimous

Committee officer updates

2. Co-chair update
 - Set date for Grantee Reception. Kickstand cafe is a possible venue and fee is \$200. Planning needed. Decide which date in May 5:30-7pm. Estimated budget \$1000 - 50% towards marketing and 50% towards food, beverages.
3. Treasurer update
 - Forms from 5 grantees received, signed, countersigned, and submitted to Town
 - Tracking spreadsheet updated for all
4. Secretary update
 - Eric is on top of tracking minutes and agendas
5. Publicity update
 - Eric talking to ACMI to put together a trailer/mini documentary around the 4 grantees that are centered around 250th.
 - Request for everyone to collect photos or videos from Grantees to add to publicity materials.
 - Discussed need to provide ACAC and MCC logos to grantees for publicity materials. Jackie put logos into Admin Folder.

Grant cycle discussion

6. 2023 grant cycle discussion, including vote on final reports, if applicable
 - The only outstanding final report for 2023 is “MCA’s WCT ASL Storytime & Interactive Creativity Workshop”
 - No further follow-up is required

7. 2024 grant cycle discussion, including vote on final reports, if applicable
 - Final report for: Belmont World Film's 21st Family Festival
 - Motion to accept made by: Shelley
 - Seconded by: Jackie
 - Discussion: None
 - Vote: Unanimous
 - Final report for: SKILL SHARING @ Mystic Open Studio
 - Discussion tabled due to missing materials
 - Final report for: Free Arts Programming for Arlington Housing Authority Tenants
 - Discussion tabled due to missing materials
 - Final report for: Indigenous Peoples Day Celebration with the Red Hawk Singers and Dancers
 - Motion to accept made by: Sandra
 - Seconded by: Shelley
 - Discussion: None
 - Vote: Unanimous
 - Final report for: Khelna, an Indian Kathak Dance performance and workshop
 - Motion to accept made by: Jackie
 - Seconded by: Sandra
 - Discussion: None
 - Vote: Unanimous

8. 2025 grant cycle discussion, including vote on final reports, if applicable
 - Final report for: [Belmont World Film's 22nd Family Festival](#)
 - Motion to accept made by: Jackie
 - Seconded by: Amy
 - Discussion: None
 - Vote: Unanimous
 - Final report for: Free Arts Programming for Arlington Housing Authority Tenants
 - Discussion tabled due to missing materials

Other business

9. Any other business
 - Grantee reception - Kickstand cafe possible venue with cost of \$200 for rental, Wednesday May 21, 5:30-7pm Discussion of format/plans for reception.
 - Shelley to step down from Committee - hand off grantees. See tracking sheet for the hand-offs info.

Adjourn

- Motion to adjourn made by: Jackie
- Seconded by: Amy
- Vote: Unanimous
- Adjourned at 8:50 pm